

<p>Overview and Scrutiny Work Programme 2024/25 Corporate Overview and Scrutiny Management Board (COSMB)</p> <p>Lead officer: Helen Bradley Key service contact: Michael Turnbull</p> <p>Strategic Oversight of Council Plan 2024-28 and its priorities with specific responsibility for the Our Council priority.</p>	<p>Overview and Scrutiny Review</p> <ul style="list-style-type: none"> • A systematic six monthly review of progress against recommendations/action plan <p>Scrutiny/Working Group</p> <ul style="list-style-type: none"> • In-depth review/light touch review <p>Overview/progress</p> <ul style="list-style-type: none"> • Information on an issue; opportunity to comment, shape, influence, progress with a scrutiny review <p>Performance/Budget</p> <ul style="list-style-type: none"> • Ongoing quarterly monitoring performance reports/budgets
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Item	When	What	Who	Outcome	Comment
O/S Review					
Scrutiny/Working Group (light touch / in-depth review)					
Budget and MTFP process	3 Sept 2024 2 December 2024 21 January 2025 13 February 2025	Report to COSMB	Paul Darby	To enable scrutiny members to comment and feed into the MTFP and budget setting process	To look at any issues and or reviews linked to achieving savings within the MTFP Update reports considered by COSMB

Item	When	What	Who	Outcome	Comment
Overview/Progress					
North East Combined Authority Update	28 October 2024	Report to COSMB	Chief Executive	To update members on the establishment and priorities of the North East Combined Authority	Members information and comment

Item	When	What	Who	Outcome	Comment
Community Engagement (AAP) Review – Update	28 October or 2 December 2024	Report to COSMB	Andy Kerr/Emma Gardner	To update members on proposals for the implementation of the Community Engagement (AAP) Review recommendations and Area Networks	Members Information
Overview and Scrutiny Annual Report and six monthly report to Council	18 June 2024 2 Dec 2024	Report to COSMB	Stephen Gwilym	Members to sign off the Overview and Scrutiny Annual Report and six monthly update before submission to Council.	Members' information, and circulated widely
Digital Strategy	2 December 2024	Report to COSMB	Marion Ingleby	To update members of the COSMB on the progress made against the Digital Strategy	Members Information

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HQ and Accommodation Strategy	TBC	Report to COSMB	Susan Robinson	To update members on the HQ development and associated accommodation plans.	Members' information
Refresh of the Workforce Strategy 2024-2027	3 September 2024	Report to COSMB	Alison Lazazzera	To update members on the refresh of the Workforce Strategy 2023-27	Members' information
The County Durham Pound – update	28 October 2024	Report to COSMB	Corporate Procurement Officer	To update members on progress with the initiatives	Members' information
Regulation of Investigatory Powers Act annual report	28 Oct 2024	Report to COSMB	TBC	To inform members of the Council's use of powers under the Regulation of Investigatory Powers Act 2000 (RIPA) and to review the RIPA policy	Members' information and recommendations to Cabinet
Annual Representations report 2023/24	3 September 2024	Report to COSMB	Lesley Martin	To present key messages in relation to the management and handling of statutory representations for Children and Adults Social Services.	Members' information
Council Plan Refresh 2023 – 2027	2 December 2024	Report to COSMB	Steve Evans	To update members on the refresh of the Council Plan and the development of revised performance management reporting	Members' information

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Regulation of Investigatory Powers Act (2000) quarterly report	Quarter 4 2023/24 18 June 2024 Quarter 1 2024/25 3 September 2024 Quarter 2 2024/25 28 October 2024 Quarter 3 2024/25 13 February 2025	Report to COSMB	TBC	To inform members of the Council's use of powers under the Regulation of Investigatory Powers Act 2000 (RIPA) on a quarterly basis.	Members' information
Notice of Key Decisions	At each COSMB	Report to Committee	Michael Turnbull	To keep members informed of any additions or amendments.	Members' information
Performance/Budget					
Performance Quarterly reporting to include Customer Feedback reporting	Q4 2023/24 3 September 2024 Q1 2024/25 28 October 2024	Report to COSMB	Steve Evans/Vicky Murray	To provide members with progress towards achieving the key outcomes of the council's corporate performance framework including Customer Feedback information.	Standing item

Item	When	What	Who	Outcome	Comment
	Q2 2024/25 13 February 2024 Q3 2024/25 TBC				
Budget Outturn Report Quarterly reporting - Resources Chief Executives	Q4 2023/24 3 September 2024 Q1 2024/25 3 September 2024 Q2 2024/25 2 December 2024 Q3 2024/25 13 February 2025 Q4 2023/24 3 September 2024 Q1 2024/25 3 September 2024	Report to COSMB	Ed Thompson	To provide members with details of the forecast outturn budget position for the Resources service groupings	Standing item

Item	When	What	Who	Outcome	Comment
	Q2 2024/25 2 December 2024 Q3 2024/25 13 February 2025				
General Fund Revenue & Capital Final Outturn (Cabinet July 2024)	3 Sept 2024	Report to COSMB	Paul Darby	To provide members with the final revenue and capital outturn for the General Fund and achievement of MTFP savings.	For members information
Periodic updates					
Poverty Action Strategy Annual Report	TBC	Report to COSMB	TBC	To keep members informed of the progress being made by the council and its partners in addressing welfare reform and the wider poverty issues in the county.	For information
County Durham Partnership update	TBC	Cabinet report to COSMB	Julie Bradbrook	To keep members informed of issues being addressed by the County Durham Partnership and other key initiatives being carried out in partnership across the county.	For information
Petitions updates Quarterly	18 June 2024 3 Sept 2024 2 Dec 2024	Report to COSMB	Jackie Graham	To keep members informed of the status of petitions received by the Authority	For information

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	28 March 2025				